

**Ecumenical Ministries of Perinton, Inc.
Board of Directors Meeting - June 6, 2016
@ Bethlehem Lutheran Church**

MINUTES

Present: Directors S. Amrine, J. Burgeson, K. Cooman, G. Havens, R. Hill, P. May, B. Orsini, L. VanDerveer, D. Wideman, R. Buchanan, B. Swarthout.

Absent: Director R. Allen

J. Burgeson called the meeting to order at 8:20 p.m.

P. May noted that the minutes should indicate the preparer by signature.

R. Hill moved, seconded by P. May, that the minutes of the March 2016 meeting of the Board be approved. MOTION UNANIMOUSLY APPROVED.

REPORTS

The board discussed and was reminded of the annual timetable for various key pieces of business. June 30 marks the end of the fiscal year for EMP. Ministry reports that feed into the annual report should be submitted by August 1, 2016. The annual report is typically finalized by September 30. Election of officers occurs at the December meeting, which also serves as the annual meeting.

Fairport Good Neighbor Fund ("FGNF")

L. VanDerveer commented on the financial report of the fund, noting that a few less people have been served than in prior years.

P. May moved, seconded by B. Orsini, to accept the FGNF financial report. MOTION UNANIMOUSLY APPROVED.

L. VanDerveer presented the request from the treasurer of the FGNF that a debit card be obtained for use in distributing funds in situations where this is more practical and timely than using a check. There are apparently times when a vendor needs a fast payment. Various questions were raised, including risks of fraud and stop-loss limits. L. VanDerveer will investigate these concerns, and circulate information and a recommendation by email to the Board. The Board will then accept or reject the recommendation by email.

Habitat for Humanity

R. Hill reported on the finances of Habitat, which was received as information by the Board. The expectation is that the Perinton churches team will do a house build in 2017.

Prison Ministries of Upstate New York ("PMUNY")

The Board received and reviewed a written report from PMUNY, and discussed whether a representative of PMUNY should attend the EMP Board meetings, and with what frequency. The consensus was that a representative should attend the Board meeting for an oral update and opportunity answer questions once or twice annually. J. Bergeson will follow up with PMUNY to set up appropriate periodic attendance of a PMUNY representative at the EMP Board meetings.

A complete transactional report from the PMUNY checking account was provided. After Board discussion, it was noted that this is actually a greater level of financial detail than the Board requires, and that it will not be the Board's role to "audit" and obtain an explanation for each line entry.

EMP Financial Reports

G. Havens distributed the EMP financial report. The Board discussed the status of South Perinton United Methodist Church, and the question of a representative from St. Luke's Episcopal Church.

G. Havens raised for Board consideration the question of whether a request would be made for a \$300 or a \$400 contribution from the member churches this year. Following discussion, G. Havens moved, seconded by P. May, that the fiscal year contribution request to the member churches would be \$300. MOTION APPROVED, R. Hill dissenting.

The budget for the new year will be finalized for approval at the September Board meeting.

Website Update

B. Orsini reported that the website mostly done. The Board also discussed various concerns, particularly related to contact information for PMUNY representatives.

The updated brochure is still a work in progress. Additional input is needed from the various ministries for updated text.

R. Hill noted the possible need for a \$100 expenditure for use of stock photos for the brochure. This will be handled at the committee level.

Other matters

Although EMP Board oversees ministries which function with a great deal of autonomy, various Board members raised the issue of whether the EMP Board ought to develop some goals and objectives related to its oversight role. This issue will be given further consideration by the Executive Committee and the Board at future meetings. Any Board members with specific ideas about this should send those ideas to J. Bergeson.

There being no further business, the meeting was adjourned at 9:40 p.m. with a recitation of the Lord's Prayer.

Respectfully submitted,

s/ Kevin S. Cooman, Secretary