

**Ecumenical Ministries of Perinton, Inc.
Board of Directors Meeting – September 11, 2017
@ Mountain Rise United Church of Christ**

MINUTES

Present: Directors S. Amrine, R. Buchanan, J. Burgeson, K. Cooman,
G. Havens, R. Hill, P. May, B. Meighan, B. Orsini, B. Smith, D. Wideman
D. Webster, PMUNY representative

Absent: Director B. Swarthout

J. Burgeson called the meeting to order at 8:10 p.m.

The draft minutes of the June 5, 2017 meeting were reviewed. P. May noted that she was present, but not so listed. With this amendment made, D. Wideman moved, seconded by R. Buchanan, that the minutes of the June 5, 2017 meeting of the Board be approved. MOTION UNANIMOUSLY APPROVED.

REPORTS

Fairport Good Neighbor Fund

The Good Neighbor Fund Report had been distributed in advance. No questions were raised. The requests to the FGNF year to date have picked up. R. Hill moved, seconded by D. Wideman, that the report be accepted. UNANIMOUSLY ACCEPTED.

B. Meighan noted that he has three years of data for the FGNF, and will distribute that to the Board for information.

Perinton Churches - Habitat for Humanity

The Perinton-sponsored house is being built. Completion date is not clear, and dedication ceremony will follow. J. Burgeson reported on her day's experience working with concrete in the basement, and some outside work. A financial report from R. Hill is as of March 2017, and YTD is through 3/27/17.

Prison Ministry of Upstate NY

Joyce M. had distributed in advance her written report for PMUNY. Don W. reported on the ministry as representative, including comments on the PMUNY financial report, which shows the donation sources. Various programs were very successful and well-attended. R. Buchanan will be participating in an upcoming HOOT at Auburn Correctional, and others were encouraged to attend. An application and approval process has to be followed for volunteers to

be allowed to attend and help. PMUNY representatives did training and speaking at several churches.

PMUNY held a recent retreat for brainstorming of goals. R. Buchanan continues to attend leadership meeting as liaison from the EMP board.

EMP Financial Report

G. Havens had distributed the EMP annual financial report in advance. He noted that funds are available for a new ministry or to fund a special grant request. The Board is willing to put funds toward a specific request. B. Smith asked if there are other prison ministries. R. Buchanan will ask PMUNY leadership whether they have specific needs. G. Havens moved, seconded by Becky that this financial report be accepted. UNANIMOUSLY ACCEPTED.

G. Havens distributed a current EMP financial report for July through present, and made comments. P. May moved, Bud seconded that the report be accepted. UNANIMOUSLY ACCEPTED.

G. Havens will send out a letter making the annual request for support to the churches, suggesting a \$250 per church contribution. This is done with the understanding that some may do more, some less. We do not need to request as much, as our fund balance keeps increasing. (Last year the ask was for \$300). Assumption Church is not listed on the contribution list for last year. Bethlehem Lutheran also did not contribute last year. K. Cooman will add J. Burgeson's e-signature as President to the request letter.

OTHER BUSINESS

The annual report of EMP was distributed in advance. The contents of it were reviewed. Discussion ensued as to how to distribute the report. P. May noted that she goes personally to a church council meeting to discuss this, as does S Amrine. The conclusion was to send the report as a hard copy or e-mail it to each church. Individual directors may also follow up at each church. K. Cooman will add the e-signature of J. Burgeson.

P. May raised issue of how the sources of the \$600 "other income" is reported for FGNF under the EMP annual financial reporting. A reallocation was discussed. K. Cooman will implement these changes on the report (i.e., \$250 to "Community orgs"; \$350 to "individuals"), and send the corrected version to B. Orsini.

B. Orsini reported that the website is registered to Darren Miller and technically is owned by him, and can now be transferred to PEM/EMP. It can be switched in June 2018. The costs is \$12/ year for domain name, and \$8 a month to host it. The question of who is actually hosting the site will be looked into, as well as who had the codes and the password.

K. Cooman had distributed in advance his notification that he would no longer be serving as the designated representative/director from Greystone Church. His resignation as a director was accepted by the Board. However, he advised the Board of his willingness and desire to

continue to serve in the position of Secretary. K. Cooman explained that the by-laws permit the Treasurer and Secretary of PEM to be non-directors.

R. Buchanan moved, seconded by D. Wideman, to approve K. Cooman continuing to serve as Secretary until the next election of officers. MOTION UNANIMOUSLY APPROVED.

J. Burgeson appointed a nominating committee consisting of D. Wideman, R. Hill and G. Havens.

R. Buchanan noted thanks for the preparation of the EMP Form 990 preparation by G. Havens, working with Bonadio.

There being no further business, the meeting was adjourned by acclamation at 9:15 p.m, with the recitation of the Lord's Prayer.

Respectfully submitted,

Kevin S. Cooman, Secretary