

**Ecumenical Ministries of Perinton, Inc.
June 1, 2015 Minutes, St. John of Rochester**

In Attendance: S. Amrine, R. Hill, R. Buchanan, G. Havens, L. VanDerveer, J. Burgeson, B. Orsini, B. Swarthout, P. May, R. Allen, D. Wideman

Absent: K. Cooman, M. Fagan

EMP meeting was called to order at 8:24pm.

Since there were not enough directors at the March 2015 EMP meeting to constitute a quorum, the meeting notes are not official minutes. A motion was made by to accept the meeting notes (not official minutes), with the change outlined below.

Date for the June 1 meeting date:

From: June 1, 2014 To: June 1, 2015

Motion was made by P. May, seconded by G. Havens. All approved.

Motion made by P. May to approve the December 1, 2014 quarterly EMP meeting minutes, second by R. Buchanan. All approved.

A motion was made to include 2 motions from the March 2015 meeting that could not be approved because a quorum of directors was not present. Both motions are shown below and were approved via e-mail.

Motion was made by R. Hill, second by D. Wideman. All approved.

1st Motion from March, 2015 meeting

Motion to approve document as written with the exception of Responsibilities of PMUNY item #7. Change date for submission of annual report from June to August 1st of each year. Board also suggests use of the term ministry as opposed to program in this document. Motion was made by R. Hill and seconded by R. Buchanan. This motion will be voted on electronically for acceptance to include all board members. Electronic vote will remain open until 4/15/15.

2nd Motion from March, 2015 meeting

New Business: Motion to approve George L. Havens, Treasurer and Judith B. Burgeson, President as signatories of the Ecumenical Ministries of Perinton Account at Canandaigua National Bank and remove D. Wideman. Moved by P. May and seconded by B. Swarthout. This motion will be voted on electronically for acceptance, to include all board members.

Larry VanDerveer gave a report on the Fairport Good Neighbor Fund (FGNF). The balance as of the 6/1/2015 meeting date was \$3199.21. There was also some discussion about the role of Frank DeChalais with FGNF. Frank is not only performing the administration duties associated with FGNF, but is also helping clients with life skills such as budgeting and financial planning. The general consensus was that EMP oversight applies only to the FGNF administration activities and not the additional work Frank does. The EMP board is grateful to Frank for his hard work and dedication to those in need.

Rick Hill gave the Perinton Congregations for Habitat for Humanity report. Construction of the next Perinton house is planned for 2017.

George Havens reviewed the proposed 2015-2016 EMP budget. The last EMP financial audit was completed during the 2011-12 fiscal year. The next audit is planned for 2016-17.

A Motion was made to authorize spending up to \$80/year to sign up for automatic renewal of the EMP PO Box renewal by G. Havens and seconded by P. May. All approved.

G. Havens agreed to send out letters requesting \$400 to Member Churches.

A motion was made by G. Havens to approve the 2015-16 budget as presented and seconded by P. May. All approved.

A motion was made by R. Hill to accept the EMP financial report and seconded by R. Allen. All approved.

A motion was made by R. Hill to approve the Prison Ministry "Memorandum of Understanding", as sent out via email by J. Burgeson on May 17, 2015. E-Mail Attachment filename is "Memorandum of Understanding 4849-1829-4817 v.4.pdf". Motion seconded by L. VanDerveer. All approved.

Motion to adjourn EMP meeting made by P. May, seconded by D. Wideman. All approved.

Next meeting: Monday, Sept 14, 2015 at Mt. Rise UCC Church at 7pm.