

Advent House Finance Committee
May 15, 2019

Attendees: Ray Wager, Jeff Baker, Tim Ashman, Eric Lunger, Kevin Cooman, Glenda Hastings, Jeanne Kremers & Vicki Deady

Ray reviewed the Finance Committee minutes from December. There was some discussion regarding the solicitation of bids for a new insurer prior to the 2019 renewal. Ray will investigate.

Ray reviewed the Advent House Financials. Jeanne will provide to Ray a list of all Advent House certificates and accounts for investment research and recommendations.

Vicki reported on the results of the 2019 Advent House Gala, the final net profit for the 2018 Annual Appeal, and the 2018 United Way Roc the Day. Advent House has received a grant from the Masonic Service Bureau and Vicki & Glenda will attend the ceremony in June to pick up the check. We have also received a Joseph Brown/RACF grant for \$700 to be used for volunteer training and appreciation. The 2019 Advent House Golf Tournament will be held on Friday, September 13 with a shotgun start at noon.

Glenda reported that it is becoming more difficult to secure volunteers to do our house maintenance so we are hiring more professional help in this area (especially landscaping. RTK Landscaping continues to mow our lawn free of charge). Advent House continues to have difficulty filling the schedules with hands-on care volunteers, although compared to the other area Comfort Care homes we are doing extremely well. We have had to hire a staff person (Resident Care-Giver) to fill the Friday and Saturday 8 p.m. to midnight shift. Glenda also has hired two new weekend nurses due to resignations and two new Assistant Managers at Sweet Charity due to the resignation of Nancy Loughran. Nancy will continue on at Sweet Charity (on a volunteer basis) setting up the schedule, scheduling delivery & pickup of furniture, handling our advertising and public relations, managing our Facebook and Instagram accounts. Sweet Charity continues to exceed our financial expectations.

The committee turned its attention to planning for the 2019-2020 Budget.

Respectfully submitted,
Vicki Deady, Advent House Director of Development