

Advent House Report for PEM March 21, 2022

Advent House: We welcomed a Resident Monday, March 7, 2022 nearly two years after the COVID closing! It is just so wonderful to be fulfilling our ministry purpose. Many hours were spent interviewing and hiring new staff as well as creating new job descriptions and policies. Then more time ensuring that everyone is oriented and comfortable starting in their new positions. New COVID policies have been created for staff, volunteers and family visitors. We have many new staff and volunteers and have a few glitches to work out but hopeful to admit someone to our second bed soon.

House Maintenance: The outside lighting has been repaired; much larger job than originally anticipated but we were able to do without having to tear up any of the driveway. We have received a final estimate from the NYS Department of Transportation. Kevin will speak more to that. The heat pump and the furnace had some troubles; furnace man here and all is repaired and in good working order. With the hiring of the coassociate directors we needed to create some office space for them so my office has been remodeled to accommodate the three of us. Cozy!! The fire extinguishers have been upgraded and set for another year. Many thanks to Mike Mathew for supervising all of this and ensuring that it was all completed prior to Resident admission.

Staff: A complete listing of all the new employees and their duties sent as second mailing. We have hired a total of eleven new employees. The paperwork and payroll processing were daunting to say the least. Many thanks to Ray Wager for his patience and help with all of this. Unfortunately, it was necessary to terminate one of our original co associate directors so that delayed our startup about a month while we worked to fill that position. We now feel that we have a great team and are moving forward! Many thanks to Molly Shanto for her incredible help with all of this. I am hosting a dinner/staff meeting in April with all of our Advent House employees to meet and greet and get to know one another because their paths won't cross too often. The next HUGE hurdle is to find Vicki Deady's replacement. The responses to our advertisements have been minimal. There are three that look to be of interest and interviews will be scheduled. Vicki's last day is April 14, 2022. She will be sorely missed.

Finance Committee: Continues to meet on a regular basis doing an incredible job of overseeing our financial status. No small task. I am so very grateful to these dedicated professionals who donate their time and talent so generously. We are facing many challenges financially. We are very much looking forward to the gala on April 2. Beautiful venue, lovely auction items and great evening of fun planned.

Sweet Charity: We had a very successful holiday season and January and February were profitable as well. We are a bit low on furniture donations so if you hear of anyone downsizing or remodeling, please suggest Sweet Charity as a great option for their extra things!! Our lease is up for renewal ~ if you can even imagine that five years have gone by ~ and Kevin is working with Jim Taylor on finalizing the agreement for the next five years! Prayers of thanksgiving for this little shop!

Volunteers: See Laurie's report. She has done a great job getting the new volunteers oriented, scheduled and appropriately computerized! Despite all of these changes the schedule remains with many open possibilities every Saturday and Sunday. Please continue to encourage folks to volunteer.

Thank you for your faithfulness to this Home. I am most grateful for your support.

Peace,

Glenda Hastings, Director