

PEM Board Report – September 2017
Vicki Deady, Advent House Director of Development

1. We are anticipating another fine showing at the 2017 Advent House Golf Tournament. The 2017 tournament will be our 25th annual tournament and we will give away golf bag tags to commemorate. We currently have 115 golfers registered with hopes for a few more last minute foursomes. We are happy to announce the Family of Jack Fulreader as our Tournament Sponsor and the family of Angelo Crecco as our Prize Sponsor. We are so grateful for their support as well as the support of our Birdie Sponsors, Raymond Wager, Liftbridge Financial Advisors, SEI Design Group, and Herrick – Saylor Engineering. Golfers will enjoy 18 holes at Victor Hills Golf Club, lunch from the grill throughout the day and a delicious steak dinner that evening. Terrific raffle items including an Amazon Echo, a Garmin Approach S6 GPS Watch, a \$100 Palmers gift card, Buffalo Bills tickets, golf foursomes from Greystone Golf Club, Island Oaks Country Club, Ontario Country Club and Victor Hills Golf Club, a Men's Callaway golf bag, a Woodcliff Overnight & Brunch certificate, a restaurant gift basket, a \$200 Raymour & Flanigan gift card, and much, more more!
2. In June 2017, Advent House received a \$1,000 grant from the Masonic Service Bureau. The really exciting news is that Advent House received a \$6,163 grant from the Greater Rochester Health Foundation for new hospital beds and mattresses! Our old mattresses were experiencing problems with the bed rails. The new beds were installed during our August shut down week.
3. I met with Rob Rhodes, Treasurer of the Tool Thrift Shop, to investigate and understand the need for a cash register vs. a computer system, how they reconcile and process the end of day financials, and how they accept and process donations. Rob gave me several suggestions that we will incorporate into the systems at Sweet Charity. I also met with the owners of Pizza Chef and Sew Creative to research what they use for a cashiering system. I spoke with the Fairport Partnership regarding their recommended Credit Card processing company (and subsequently spoke with Global Payments to obtain an application). I have begun a Sweet Charity "How To" process handbook.
4. I also managed the resolution of a hardware problem (over several days) due to a failed hard drive on our (fairly new-installed 1/17) computer in August and in July, co-ordinated the resolution of a Frontier email problem that Frontier completely mis-managed. I have begun the process of erasing/cleaning the hard drives on several old computers in the basement so they can be recycled.
5. I researched and co-ordinated the installation of new Sliding Panels in the Residents' rooms from monies received from the Joseph E. Brown fund (Rochester Area Community Foundation).

Respectfully submitted,
Vicki Deady
Advent House Director of Development